



# Use my comments to revise.

One comment does not just mean one mistake...

# Reminders



Use “because”... not “cause”

Use “a lot”... not “lots”

Avoid second person:

You

Yours

Be specific!

Don't just say *our*, *us*, or *they*...

Pretend like the person reading your essay is someone who doesn't know you

# Essay Revision Checklist

Follow these simple steps for an essay you will be proud of!

# STEP 1 - Thesis

Is my thesis statement:

- One, complete sentence?
- Specific and detailed?
- Using three DIFFERENT reasons?
- Using list commas correctly?
- Free of no-no's such as:
  - I believe OR I think
  - Yes, HHS should OR No, HHS should not

# STEP 2 - Body Paragraphs


Does each body paragraph include:

- A topic sentence that describes what the paragraph is about?
- Two examples/pieces of evidence?
- Explanation (Analysis) of how/why that evidence proves your thesis?
- A linking (conclusion) sentence that connects back to the big idea in your thesis?
- COLOR CODE your body paragraphs:
  - Yellow = Topic sentence**
  - Blue = Example/Evidence**
  - Pink = Analysis/Explanation**
  - Green = Link/Conclusion sentence**






## STEP 3 - Organization


- ❑ Does my thesis order match my body paragraph order?
  - ❑ Do my paragraphs have indents?
  - ❑ Is my thesis statement at the top?
- 

# STEP 4 - Editing

- ❑ Check for misspelled words.
  - ❑ Check for incomplete sentences.
  - ❑ Check for usage of the wrong word (like to instead of too).
  - ❑ Check for funky punctuation (Do you need a comma there... or not?).
- 

# STEP 5 - MLA format

Does my essay:

- Use Times New Roman, size 12 font?
  - Use double (2) spacing?
  - Include a heading with my name, teacher, class, and date?
  - Is the date in the correct format?
  - Do I have a page number that includes my last name?
- 

## Step 6 - Does my writing make sense?

Before you turn in your essay, please read aloud to yourself. This might sound crazy, but it works! When you read aloud you will hear mistakes or confusing sentences that you didn't catch before.



# Final Draft DUE Friday

Worth 45 points

**Please print your  
final drafts.**

(Does not need to be highlighted.)

**You can print in the  
library for free!**

---